

From

Director General Higher Education, Haryana,
Panchkula.

To

Vice-Chancellor,

1. All State Universities, Haryana
2. All Private Universities, Haryana

Memo No. 26/1-2016 UNP (5)
Dated, Panchkula, the 29-4-17

Sub:- Regarding timely submission of agenda of each meeting of Universities.

Kindly refer to the subject cited above.

It has been noticed that the notice of meeting of Executive Council/Academic Council/Board of Management/Governing Body etc. are received from the universities at the eleventh hours and without the agenda items due to which agenda items cannot be examined properly. Further, the Principal Secretary and Director General of Higher Education have the pre-scheduled meetings and cannot attend the meetings of the universities in emergent situation.

In view of the above, I have been directed to intimate you that it may be ensured that the notice and agenda of the meeting may be reached/received in the Directorate well before 15 days of the meeting so that the agendas may be examined properly.

Kindly it may be complied strictly.



Deputy Director Cadet Corps
for Director General Higher Education, Haryana,
Panchkula